

# CONSERVANCY

for CUYAHOGA VALLEY NATIONAL PARK

## **Position Announcement**

August 6, 2018

Part-Time Instructor: Every Kid in a Park Focus

**Conservancy for Cuyahoga Valley National Park** is a non-profit organization created to engage public support for the park and provide services to enhance public use and enjoyment of the park. The Conservancy and the National Park Service (NPS) work in partnership to manage the Cuyahoga Valley Environmental Education Center (CVEEC). Programs at CVEEC are designed to educate and inspire youth and adults in a 500-acre natural setting. Offerings at the center include a four-day, three-night educational experience for fourth through twelfth grades; day programs for preschool, elementary, and secondary school classes offered in the park and at area schools; and weekend retreats for educational and community groups.

## **Position Description**

- Teach Day Programs with a special focus on *Every Kid in a Park (EKIP)* programs;
- Teach *EKIP* pre & post-site activities for participating schools.
- Contribute to other aspects of *EKIP* programming, including but not limited to outreach, booking, follow-ups, and maintaining records.
- Attend weekly staff meetings as scheduled.
- Other duties as assigned.

This is a seasonal, part time, non-exempt position. The position is open until filled and will conclude November 30<sup>th</sup>, 2018. Work schedule can be flexible; however, expect to work up to 20 hours per week, and day time availability is required. Part-time Instructors are not responsible for students after the conclusion of evening programs, and supervisory responsibility is always shared with teachers from participating schools.

## **Minimum Qualifications:**

Must be enrolled in an accredited college or university and working toward a Bachelor's degree. Applicant must have day time work availability and reliable transportation to and from the work site, including off-site programs. Applicant must possess a sincere desire to work with elementary, middle and high school students in an educational setting. Applicant must be patient, hardworking, flexible and able to react well under pressure. Experience in environmental issues, science, arts, education or comparable experience working with children is preferred. Background/fingerprint check, and First Aid and CPR certification must be completed prior to beginning employment.

## **Compensation:**

- Hourly pay rate of \$8.15 per hour.
- 20 hours per week – hours may vary depending on program schedules.
- The term concludes November 30<sup>th</sup>, 2018.
- There are no benefits offered to seasonal employees.
- Meals available during the days when schools are in residence at CVEEC;
- Skill training as needed to perform work duties.
- Opportunities to participate in Conservancy events and contribute creatively to future educational programming at CVEEC.

## **To Apply**

Email your cover letter and resume to [jsanchez@forcvnp.org](mailto:jsanchez@forcvnp.org) with the subject heading "Part-Time Instructor". Best qualified applicants will be asked to complete a formal application, including references and college transcripts. Position is open until filled and begins immediately.

**Conservancy for Cuyahoga Valley National Park is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, gender, national origin, the presence of a non-job-related medical condition or handicap, or any other legally protected status.**