

CONSERVANCY

FOR CUYAHOGA VALLEY NATIONAL PARK

1403 West Hines Hill Rd., Peninsula, Ohio 44264 | 330-657-2909 | www.conservancyforcvnp.org

Position Announcement **Seasonal Program Instructor**

December 16, 2021

Conservancy for Cuyahoga Valley National Park enriches people's lives and enhances our region by inspiring use, preservation, and support of Cuyahoga Valley National Park. We provide spaces for people to experience a thriving community and are a well-managed and sustainable organization, empowered to accept new challenges and explore new opportunities. Relationships with individuals, organizations and surrounding communities are at the center of the work we do. www.conservancyforcvnp.org

The Conservancy for CVNP is seeking student-centered, compassionate and enthusiastic instructors. This position will lead programs for all audiences both in-person and virtually, as well as contribute to day-to-day operations at the Cuyahoga Valley Environmental Education Center. This is a full time, 9-month seasonal position, with the term running from February - December 2022.

We are committed to equity and justice in our organizational practices. We embrace diversity and practice inclusion internally and externally, assuring that all people are welcome in the park, in employment, in volunteerism and in Conservancy programs. We strive to provide a welcoming, collaborative, fun, and meaningful work environment and are committed to the health and well-being of our employees.

We encourage you to consider the Conservancy for CVNP in the next step within your professional development. Apply today and join our team!

Position Description, Essential Duties (other duties as assigned):

Essential duties include:

- Teach virtual and in-person day and overnight programs to K-12 school groups, public youth and intergenerational groups, and adult learners both in the park and surrounding communities, following all safety policies.
- Approach all programs, events and other duties embracing diversity, equity and inclusion. Strive to consider the people, places and cultures that may be missing from your work and look for opportunities to increase inclusivity in all the work you do.
- Support the Programs and Education team in outreach, booking, follow-ups, and maintaining records.
- Assist the Programs and Education team in the development of curriculum and support materials for programs for all ages.
- Serve as support staff for other public programs, both in person and virtual.
- Attend staff meetings as scheduled.

Minimum Qualifications:

- 2-3 years relevant work experience or post-secondary education required.
- Applicant must have weekday daytime work availability, ability to work occasional evenings and weekends and reliable transportation to and from the work site, including off-site programs when applicable.
- Every Conservancy employee must understand and value racial equity as an organizational operating principle and be committed to continued learning on issues related to race, equity, diversity and inclusion.
- Knowledge of or willingness to learn a variety of platforms for virtual programs, such as Zoom, Teams, Google Meets, etc.

- Willingness to telework as needed, or if necessitated by health and safety concerns, or government shutdown.
- Knowledge or willingness to learn to use audio and video recording equipment and software.
- Applicant must possess a sincere desire to work with elementary, middle and high school students in an educational setting. Applicant must be patient, hardworking, flexible and able to react well under pressure.
- Experience in environmental issues, science, arts, education, recreation, health or comparable experience working with children is preferred.
- Ability to work in a team environment as well as operate independently.
- Ability to speak, read, and write clearly and coherently in the English language
- All employees of the Conservancy for Cuyahoga Valley National Park are required to submit to a background check and/or fingerprint check prior to employment. Employees of who will be working around children must be fingerprinted for criminal record check for the state of Ohio and/or an FBI, and fingerprint checks are repeated every five (5) years. All employees working with children must also sign an Annual Voluntary Disclosure Statement and will be checked against the National Sex Offender Database website on an annual basis.

Status/Pay/Benefits: Full-Time, Seasonal, non-exempt. Pay rate is \$16/hour plus benefits.

To Apply: Send cover letter and resume to apply@forcvnp.org, with the subject line reading **Seasonal Program Instructor**. This term begins February 6, 2022 and posting closes when position is filled.

The Conservancy provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, military obligations, or veteran status.