

CONSERVANCY

FOR CUYAHOGA VALLEY NATIONAL PARK

1403 West Hines Hill Rd., Peninsula, Ohio 44264 | 330-657-2909 | www.conservancyforcvnp.org

Position Announcement

March 25, 2022

Bartender

The Conservancy for Cuyahoga Valley National Park is the official friends group and philanthropic partner for Cuyahoga Valley National Park (CVNP). With a mission to enrich people's lives and enhance our region by inspiring use, preservation and support of Cuyahoga Valley National Park, the Conservancy offers cultural and educational programming, co-manages the park's volunteer program, provides venues for weddings, meetings and special events, and operates park retail spaces.

Grow your career in events as a Bartender at the Conservancy for the Cuyahoga Valley National Park's award-winning event venues! If you are passionate, personable, and enthusiastic, we'd love you to join our Extraordinary Spaces team. You will assist our Event Operations Managers in welcoming groups to the unique spaces in the National Park to help create an extraordinary experience.

We are committed to equity and justice in our organizational practices. We embrace diversity and practice inclusion internally and externally, assuring that all people are welcome in the park, in employment, in volunteerism and in Conservancy programs. We strive to provide a welcoming, collaborative, fun, and meaningful work environment and are committed to the health and well-being of our employees.

Position Description, Essential Duties (other duties as assigned):

Essential duties include:

A. Alcohol Service

- Set up and tear down the bar for each event, ensuring that all inventory is properly stocked.
- Prepare alcoholic or non-alcoholic beverages for Happy Days guests.
- Possess an understanding of basic liquid measurements and the ability to follow recipes.
- Control portion sizes in adherence to Conservancy guidelines.
- Check customers' identification and confirm it meets legal drinking age.
- Comply with all beverage service safety regulations.

B. Guest Relations

- By adhering to the Conservancy and NPS policies and procedures, provide excellent customer service to *Extraordinary Spaces* guest groups.
- Create a positive experience for guests while serving weddings, concerts, and other social events in park facilities.
- Access guest needs and preferences and make recommendations.
- Monitor guests' consumption of alcohol and maintain safe levels of service.

C. Sales

- Operate a register and ensure all inventory is accounted for and sales are accurately recorded.
- Manage cash and credit payments, make change, and balance a drawer.
- Positively and accurately communicate the Conservancy and NPS mission to guests, vendors, and potential guest groups resulting in increased good will and awareness for the Park.

D. Other

- Employee must be able to satisfactorily perform the essential duties/functions as outlined in the position's job description.

Minimum Qualifications:

- High school diploma required; TIPS certification preferred.
- Two years of previous bartending experience required.
- Familiarity with event bars and/or craft cocktails preferred.
- Ability to communicate knowledgably and effectively about alcohol.
- Solid working knowledge of measurements and liquid recipes.
- Reliable transportation required. Employee must have a valid Driver's License, evidence of insurability, and meet our driving record policy due to use of a Conservancy and/or government vehicles, and/or reimbursement of mileage.
- Ability to work in a team environment as well as operate independently.
- Ability to respond to common inquiries from customers, staff, visitors and other members of the community.
- The employee must occasionally operate a register, process credit card payments, and use a tablet.
- All employees of the Conservancy for Cuyahoga Valley National Park are required to submit to a background check and/or fingerprint check prior to employment.
- Every Conservancy employee must understand and value racial equity as an organizational operating principle and be committed to continued learning on issues related to race, equity, diversity, and inclusion.
- The policy of the Conservancy is that all employees entering the workplace must be fully vaccinated against COVID-19. Requests for accommodation for religious or medical reasons will be evaluated in accordance with applicable law.

Status/Pay/Benefits: Part-Time, non-exempt. No benefits associated with this position. \$25.00 per hour for Weddings and Extraordinary Spaces events. \$12.00 per hour for non-bartending shifts such as on-boarding, training, meetings, and staff gatherings.

To Apply: Send your current resume, along with a detailed explanation of why you are interested in joining our staff team, to apply@forcvnp.org with the subject line reading **Bartender**. This is an immediate opening and the posting closes when the position is filled.

The Conservancy provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, military obligations, or veteran status.