

# **Stanford House Rental Policies**

By reserving Stanford House, you ("you" or "Guest") and your invitees, licensees, guests, agents, employees, representative, and vendor (each a "Guest Party") agree to abide by these Rental Guidelines. Failure to do so may result in forfeiture of any paid rental fees, additional billing charges, and termination of event and/or future events.

# **Reserving Stanford House**

Entire house reservations may be made up to one year in advance. Two night minimum when booking a Friday or Saturday. A 30% nonrefundable, nontransferable deposit is required to make a reservation. The deposit is equal to 30% of your total reservation cost.

# **Final Payment and Cancellation Policy:**

Your remaining balance will be due 30 days before your arrival date for entire house rentals and charged to your card on file. If you would like to make a payment in a different form or your credit card has expired from the initial deposit, we must be informed and receive the payment before the 30 days. Payments not received 30 days prior to arrival may result in cancellation of your reservation. If cancellation occurs within 14 days of your scheduled arrival, you will forfeit 50% of your estimated rental fees.

### Pricing:

Facility pricing is dependent upon dates, number of overnights, special requests and add-ons. Holiday rates apply to holidays. (Holidays: New Year's Eve, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve and Christmas Day)

# Check-in: 3:00-7:00 pm

A host will welcome you and orient you to the house. Hosts will be available on an on-call basis during your stay. Emergency procedures and phone numbers are posted throughout the house and will be reviewed with guests upon arrival. You will be provided with a unique key pad code to access Stanford House and one key for each reserved room. The code is active during the duration of your stay.

### Check-out: 9:00 am-11:00 am

The Conservancy host will check out each guest/group prior to departure. Please arrange your checkout time with your host. The Conservancy is not responsible for storing and/or shipping left items. Your reservation dates and times are specified on your confirmation. Please do not arrive earlier or plan to stay later than this agreed upon time. Strict adherence to reservation times is required so that our facilities can be well-maintained and event-ready for each reservation.



# Parking:

Parking at Stanford House is limited, and we encourage you to carpool when possible. A hang tag will be provided for each car that is staying overnight. Cars parked on the property overnight without a hang tag may be towed. Please keep in mind, there is a public trailhead at this location. Boston Store parking area is 2 miles from Stanford House and may be used as an overflow overnight lot. No parking on the grass is permitted.

#### Food service:

Guests are welcome to utilize the Stanford House kitchen and equipment. All leftover food must be taken with you or disposed of. To ensure proper safety and sanitation, we ask that you follow posted "ServSafe" recommendations.

#### Alcohol:

Responsible alcohol use is permitted inside Stanford House only. No alcohol is permitted on the grounds, at the fire circle, campsites or in any public parking areas.

Client and Client Party must abide by all state laws and regulations concerning the safe and legal usage of alcohol. Persons under 21 are strictly prohibited from the consumption of alcoholic beverages. Client and Client Party assumes all responsibility that these laws are strictly followed. No sale of alcohol will be permitted.

The Conservancy and the National Park Service reserve the right to restrict this privilege should Client or Client Party fail to demonstrate proper planning, leadership and responsibility. During an event, the Conservancy reserves the right to end alcohol services at its discretion.

#### Linens:

Bed and bath linens, comforters and pillows are included in the overnight rental fee. Sets will be placed on each bed and guests are asked to make the bed of their choosing. We ask that guests remove linens and place them in the receptacles provided by the host upon departure.

#### **Furniture and Facilities and Environmental Ethics:**

The Conservancy has taken care to provide a comfortable and inviting setting for your rental and to provide these accommodations using repurposed materials with minimal environmental impact. We ask that you consider the comfort of others and the care of the environment during your stay. The facility is provided as is. All furniture is considered permanent and should not be rearranged or relocated. NO addition of cots, moving of mattresses to other rooms or moving of beds is allowed. If done this could result in an additional fee to you or your group. The facilities we provide are uniquely located in a national park with historic sites and artifacts. Please respect our natural resources by recycling when appropriate and caring for our public properties.



### **Outside Vendors/Visitors:**

Guests should inform the Conservancy of any vendors/visitors (names, phone numbers and license plate numbers) that will be accessing the facility in conjunction with your group. Vendors/visitors are not permitted in the facility without appropriate oversight from guest group. The number of people at Stanford House shall at no time exceed 30.

# Pets/Animals:

Pets are not permitted in Stanford House or in any National Park Service facility.

# **Open Flames/Fires:**

Fires are permitted in the outdoor fire ring and are only to be started using paper, kindling and matches. Firewood will be provided. Do not bring additional firewood/kindling into the National Park due to a serious threat to park forests from wood that may be infested with pests. Candles are permitted in the dining room only and must be enclosed in a glass vase, votive, hurricane, or jar.

# Liability:

Guest shall indemnify, defend and hold harmless the Conservancy, the Cuyahoga Valley National Park, the National Park Service and their respective trustees, directors, officers, managers, employees and agents from and against and in respect of any and all demands, claims, causes of action, judgments, fines, penalties, damages (including consequential damages) liabilities, losses and expenses (including reasonable attorney's fees and costs of litigation) arising from or incurred in connection with: (i) the use or occupancy of the park and its facilities or any portion thereof by Guest or any Guest Party; (ii) any acts, omissions or negligence of Guest or any Guest Party; or (iii) any breach or violation of the Contract or the Rental Guidelines by Guest or any Guest Party.

Guest assumes responsibility for any and all damages caused by any Guest Party or other person attending the event. Guest agrees to pay the cost of repairs or replacement of any damage to the facility, equipment, or furniture. Guest assumes full responsibility for theft, loss, or damage caused or suffered by Guest or any Guest Party. The Conservancy is not responsible for any damage or loss of material or equipment brought into the facility prior to, during, or after an event. Guest is responsible for ensuring that any Guest Party review and comply with these Rental Guidelines.

The Conservancy shall not be liable for any failure of or delay in the performance of its obligations to Guest for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labor disputes, embargoes, government orders or any other force majeure event. IN NO EVENT SHALL THE CONSERVANCY BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES WHETHER IN CONTRACT, TORT OR NEGLIGENCE.

# **Damage and Cleaning Fee:**

Any loss or damage to the house or household items will result in a charge at the discretion of management. Your credit card number will be held by the Conservancy for up to three business days





after departure until management has assessed the condition of the facility. A cleaning fee of \$200.00 will be charged to your credit card if additional housekeeping services are needed because of your group use. If there are any damages to park facilities or property resulting from negligence on the part of you or your guests, the Conservancy will deem you accountable and will charge you accordingly, based on damages.

### Other:

National Park Service policies prohibit the possession and use of weapons and illegal drugs.

Smoking and e-cigarettes are prohibited in Stanford House and all National Park Service facilities. Fog machines, or any other device capable of producing large amounts of steam or smoke, are prohibited.

Bikes can be placed in provided bike racks. No indoor bike storage is available.

Weddings are not permitted at Stanford House. You may not set up tents, tables, or additional chairs outside. If you wish to host an event, please contact us regarding appropriate spaces for rent.

All content contained herein is subject to change without notice. The Conservancy reserves the right to change or modify the terms and conditions applicable to facility use at any time. Such changes, modifications, additions, or deletions to the terms and conditions of use shall be effective immediately upon notice thereof, which may be given by any means including, but not limited to, posting new terms and conditions on the website.

For more information about Cuyahoga Valley National Park, please visit www.nps.gov/cuva